

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: February 9, 2011

East Windsor Town Hall Meeting Room

1. CALL TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00pm by Chairman Linda Sinsigallo. All Commissioners were present as well as Chief of Police Edward DeMarco. Also in attendance were Selectman John Burnham, Board of Finance member Kathy Pippin and Maria Root – PD Administrative Assistant.

Commissioner Nelson requested a moment of silence for the police officers and their families who lost their lives in 2010.

2. ADDED AGENDA ITEMS:

None

3. PREVIOUS MEETING MINUTES:

The minutes from the December 8, 2010 regular meeting were reviewed by all commission members. Commissioner Nelson requested correction on page 2, section 9/A/1. The second sentence should read “Chief DeMarco did state that an officer is requesting to transfer six of his sick days to another *police officer/employee* in need.” The word “office” was mistakenly used. **MOTION** made by Commissioner Nelson to accept the regular meeting minutes of 12/8/10, with the above mentioned correction. **SECONDED** by Commissioner Sauerhoefer. No further discussion.

VOTE IN FAVOR: Nelson/Sauerhoefer/Sherman/Stremper

ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.

The minutes from the January 19, 2011 special meeting were reviewed by all commission members. Commissioner Nelson requested a correction in Section 1 to state that Deputy Chief Roger Hart was not in attendance (excused) for this meeting. **MOTION** made by Commissioner Sherman to accept the special meeting minutes of 1/19/11, with the above mentioned correction. **SECONDED** by Commissioner Sauerhoefer. No further discussion.

ABSTAIN FROM VOTING: Nelson (absent 1/19/11)

VOTE IN FAVOR: Sauerhoefer/Sherman/Stremper

ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Nelson to accept the monthly billing, to include the animal control, as of 1/6/11 and 2/3/11 in the total amount of \$ 25,462.04. **SECONDED** by Commissioner Sauerhoefer. No discussion.

VOTE IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: **MOTION** made by Commissioner Nelson to accept the monthly financial statements for January and February, as submitted. **SECONDED** by Commissioner Sauerhoefer. No discussion.

VOTING IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper.

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: **MOTION** made by Commissioner Nelson to approve the monthly billing as of 12/31/10 and 1/31/11 in the total amount of \$ 125.00. **SECONDED** by Commissioner Sauerhoefer. No discussion.

VOTING IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: **MOTION** made by Commissioner Nelson to accept the police commission monthly financial statements dated 12/31/10 and 1/31/11, as presented. **SECONDED** by Commissioner Sauerhoefer. No discussion.

VOTING IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None

6. TRAFFIC AUTHORITY:

None

7. NEW BUSINESS:

A) Budget Presentation Schedule

Chairman Sinsigallo handed out the schedule for when the police department budget (and police commission budget) will be presented to the Board of Selectman. Chairman Sinsigallo encouraged everyone to attend to support the budget.

Chief DeMarco stated that the budget does not include any new positions or new programs and that it only meets contractual obligations, but does not affect public safety. The budget being presented is an increase of less than 1%.

The budget presentation is scheduled for Wednesday, February 23, 2011 at 7:00pm at Scout Hall. No further comments.

8. COMMUNICATIONS:

Chairman Sinsigallo received a notice regarding an accident on the corner of Mahoney Rd and Scantic Rd of which there was a petroleum spill that was taken care of.

9. MONTHLY REPORTS:

A) Chief of Police – Provided information to the commissioners

Nothing additional

B) Commission Members:

None

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Kathleen Pippin (Woolam Rd) expressed concern that civilian members of the board do not need legal experience or certification but have the right to make legal suggestions and be part of the board. Chairman Sinsigallo responded that in some cases with legal opinions, an attorney is present to advise the board. Chief DeMarco added that legal issues are discussed during Executive Session in order to update the commission on certain matters whether it be personnel issues, HIPPA issues, law suits, etc. Chief DeMarco also reiterated that the commission has access to consult with the town attorney at anytime and that legal research and consulting is always done when needed. Chief also stated that nothing illegal is happening and the process and discussions are within protocol and procedure and that the police commission needs to be kept fully abreast of what is going on.

Chief DeMarco re-explained the purpose of Executive Session. Ms. Pippin responded that she fully understands executive session; however civilian members are concerned with the amount of experience behind the Police Commission's civilians (on the board). Chief DeMarco stated that East Windsor is doing nothing different from any other town. He also stated that with the commitment and experience that the board does have, it gives him confidence in the board.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Stremper to go into Executive Session to include the Chief (7:18pm).
SECONDED by Commissioner Sherman.

VOTE IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

Executive Session ended at 8:00pm.

No action taken.

12. ADJOURNMENT:

Commissioner Nelson made a **MOTION** to adjourn the regular meeting at 8:01pm. **SECONDED** by Commissioner Sauerhoefer.

VOTED IN FAVOR: Nelson/Sherman/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary